

This document is classified as **White** in accordance with the Panel Information Policy. Information can be shared with the public, and any members may publish the information, subject to copyright.

Operations Group Meeting 01_1810

18th October 2017, 10:00 – 13:00, Gemserv, 8 Fenchurch Place, London, EC3M 4AJ

Final Agenda

Item No.	Agenda Item	Paper Reference	Meeting Lead
	Welcomes and Introductions		Chair
1.	Introduction to SEC Operations Group <ul style="list-style-type: none"> Scope Advisory - not decision making Relationship with other groups and their work Walkthrough of ToR Method of Working Ad hoc meetings and discussions Formulation of recommendations FOR INFORMATION	OPSG_01_1810_01	Chair/SECAS
2.	Operations Group Meeting Dates FOR DISCUSSION	OPSG_01_1810_02	SECAS
3.	Risk and Issues Register FOR INFORMATION	Verbal	SECAS
4.	Operational Update <ul style="list-style-type: none"> Current Matters Forward Look Planned Maintenance Schedule FOR INFORMATION	Verbal/Presentation	DCC
5.	Operational Matters <ul style="list-style-type: none"> Service Priorities / Issues Demand Management Release Management BCDR Execution FOR DISCUSSION	Verbal/Presentation	DCC

6.	DCC Cost Drivers FOR DISCUSSION	Verbal	SECAS
7.	Performance Reporting FOR DISCUSSION	Verbal	SECAS
8.	Incident Management Review FOR DISCUSSION	Verbal	SECAS
9.	Any Other Business		