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Technical Architecture and Business Architecture Sub-Committee (TABASC)

16th March 2017, 10:00 – 15:30

8 Fenchurch Place, London, EC3M 4AJ

TABASC_16_1603 – Meeting Headlines

Decision Items

TABASC_15_1602 – Draft Minutes TABASC_16_1603_01 – Minutes and Actions Outstanding (For Decision)

The draft minutes from the February 2017 TABASC meeting were approved and written as final. All actions were marked as completed or on target for completion.

TABASC_16_1603_05 – TABASC International Standards Approach (For Decision)

The TABASC discussed if there was a need for the proposed addition of Principle 5 - Use of the latest Protocol Standards to the TABASC Principles to assess Modification Proposals. Further thought was requested from the TABASC Members to aid an informed decision.

The TABASC **AGREED** to assess the proposed Principle 5 and provide further information to inform a decision.

TABASC_16_1603_08 – Specification Defect Process Development Update (For Discussion)

SECAS presented the revised process flow diagrams on the new mechanism for resolving specification defects following the TABASC's feedback at the February 2017 TABASC meeting. The TABASC discussed and agreed to publish the diagram covering the 'Issue consideration process and if and how they should be resolved' on the SEC Website. The diagram covering the potential new modification process for resolving Technical Specification defects will be brought to the April 2017 Panel meeting for consideration.

The TABASC **AGREED** to publish the determination process diagram and to issue the new modification process for resolving defects to the Panel in April 2017.

TABASC_16_1603_09 – TABASC Review of the Effectiveness of

- **The End-to-End Technical Architecture;**
- **The Business Architecture; and**
- **The HAN Requirements** (For Decision)

SECAS presented a proposed schedule for undertaking an initial targeted questionnaire to Users with then further follow up activity as required. The TABASC reviewed the draft questionnaire and agreed amendments for further review at a future TABASC meeting.

The TABASC **AGREED** the contents of this paper subject to minor amendments.

TABASC_16_1603_10 – TABASC Risk Register (For Decision)

The TABASC were provided with a paper documenting the TABASC risks and the risks and issues included in the Panel Risk Register. The TABASC were provided with an initial set of operational risks, relating to the End-to-End Technical and Business Architecture. It was noted that SECAS will develop the risks' severity levels, potential mitigations and RAG (Red, Amber, Green) Status' for consideration at the April 2017 TABASC meeting.

The TABASC **AGREED** for SECAS to produce an initial view for the TABASC's consideration at the April 2017 meeting.

Information Papers

TABASC_16_1603_06 – Business Architecture Document Project Update – February 2017 (For Information)

SECAS provided the TABASC with the monthly update on the Business Architecture Document (BAD) Project, focussing on the activities undertaken in February 2017. A high-level dashboard was included in this paper setting out project status and high level risks. It was noted that the Business Process Model status is set to Amber due to the restructuring of the model yet to be reviewed and agreed. It was noted that the third drop of content was delivered to the TABASC this month as planned.

The TABASC **NOTED** the contents of the update.

TABASC_16_1603_07 – Business Architecture Document – Drop 3 Content (For Review)

The TABASC were provided with the third drop of content for the BAD. The TABASC agreed to develop a communications approach on how to publicise the BAD for the Panel's consideration following completion of its development in the Summer.

The TABASC **NOTED** the amendments to the BAD.

TABASC_16_1603_11 – TABASC Activity Planner (For Information)

The TABASC were provided with an updated activity planner outlining the activities anticipated up to and including December 2017.

The TABASC **NOTED** the contents of this paper.

Monthly Updates

BEIS Update - Verbal (For Information)

BEIS provided the TABASC with an overview of the consultations and publications that have been or will be published over the coming months. This included an update on the DCC's delivery of Release 2.

The TABASC **NOTED** the BEIS Update.

DCC Update - Verbal (For Information)

The DCC informed the TABASC of consultations that will be published in the coming months. The DCC requested a steer from the TABASC on the type of updates they wish to receive at future meetings.

The TABASC **NOTED** the DCC Update.

Sub-Committee Update - Verbal (For Information)

The TABASC Chair provided the TABASC with an update on the Security Sub-Committee and Smart Meter Key Infrastructure Policy Management Authority's (SMKI PMA) recent activities, highlighting areas of specific relevance to the TABASC.

The TABASC **NOTED** the Sub-Committee Update.

Next Meeting – 20th April 2017